





Project Budget: January 1 – December 31, 2011



List all projected income and expenses (use whole dollars). You may hand-write this page CLEARLY. Provide detailed justification for each expense and income item in the application narrative page 5. Do NOT include in-kind or donated contributions.

Table with 3 columns: PROJECT INCOME, EXPLANATION, \$ AMOUNT. Rows include Admissions/sales, Fees/concessions, Tuition, workshop fees, etc., Membership dues, Cash contributions, Individual gifts, Business contributions, Foundation grants, Government grants, Fund-raising events, Other project income.

Total Income (A) \_\_\_\_\_

Table with 3 columns: PROJECT EXPENSES, EXPLANATION, \$ AMOUNT. Rows include Administrative personnel, Artistic personnel, Technical personnel, Other professional services, Facility rental/fees, Travel/transportation, Advertising/promotion, Equipment rental, Office supplies, Insurance, Postage, Remaining project expenses.

Total Expenses (B) \_\_\_\_\_

Surplus/deficit before the DEC grant amount (subtract Line A – Line B) (C) \_\_\_\_\_

Arts Community Grants request amount \*(should not exceed above amount "C") \_\_\_\_\_

\*New applicants may request up to 80% of their total project expenses. Applicants who have received 2 or more ACG grants may only request up to 50% of their total project expenses. Grant requests may not exceed a total of \$5,000.

Application Deadline: 4pm Tuesday, September 21, 2010.

Certification and Release: The undersigned certifies that he/she is the principal officer of the applicant organization with authority to obligate it; that he/she has knowledge of the information; and that he/she has read the Arts Community Grants Guidelines and Instructions. On behalf of the applicant, the undersigned releases Arts Community Grants, Arts in Orange, its employees and agents with respect to damage to properties of material submitted in connection herein.

Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_